

Shared Services Joint Committee

Wednesday, 20th September 2023

Report Title	Inter Authority Agreement – 2023 / 2024 Quarter 1 Performance Report
Report Author	<p>Sarah Reed – Executive Director – Corporate, West Northamptonshire Council</p> <p>and</p> <p>Guy Holloway, Assistant CX, North Northamptonshire Council</p> <p>Report author: Philip Bavister – WNC Performance and Governance (<i>on behalf of West Northamptonshire and North Northamptonshire Councils</i>)</p>
Executive Member	Cllr Jonathan Nunn, West Northamptonshire Council Cllr Jason Smithers, North Northamptonshire Council

Key Decision	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there public sector equality duty implications?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information (whether in appendices or not)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicable paragraph number/s for exemption from publication under Schedule 12A Local Government Act 1972	N/A

List of Appendices:

Appendix A – IAA Quarterly Performance Report – Quarter 1 2023/24

1. Purpose of Report

- 1.1. To provide the Joint Committee with the quarter one performance report for services delivered via the Inter-Authority Agreement (IAA) arrangements

between North Northamptonshire Council (NNC) and West Northamptonshire Council (WNC) (see section 8. Background Papers).

2. Executive Summary

- 2.1. This report provides Members with an overview of performance for those services delivered via the Inter-Authority Agreement in place between North Northamptonshire Council and West Northamptonshire Council. The report covers the period between April and June 2023 inclusive (Quarter 1).
- 2.2. During quarter 1 the following services have been disaggregated and are no longer included within the report:

Information, Advice and Support Services for SEND
Personal Budget Support Service (PBSS)
Shared Lives
Learning and Development (partially disaggregated).
- 2.3 The reason for sharing the report is to provide assurance of service delivery against agreed performance measures to both councils in relation to the services provided to each other.

3. Recommendations

- 3.1. It is recommended that the Joint Committee:
 - a) Note the Quarter 1 performance report shown in Appendix A.

4. Report Background

- 4.1. Performance indicators included in the report have been approved by the Shared Services Joint Committee as part of the development of IAA schedule 3 service plans.
- 4.2. Each agreed schedule 3 service plan includes a suite of performance indicators that will be used to measure the service delivered to the receiving authority by the providing authority.
- 4.3. On a quarterly basis a performance report will be produced to provide Members with assurance that services are being delivered in line with the previously agreed target measures. Where performance has not met agreed targets an overview of the reasons why, along with any mitigating actions taken, will be presented by a senior officer from the associated service.
- 4.4. Table 1, below, details the services which are included within the Quarter 1 performance report, split by providing authority.

Table 1: Services reported within the Q1 IAA Performance Report

Services provided by NNC to WNC:
<ul style="list-style-type: none">➤ Approved Mental Health Providers➤ Digital Infrastructure➤ Household Waste Recycling Centres➤ Learning and Development➤ Minerals and Waste Planning➤ Northamptonshire Archaeological Resource Centre➤ The Virtual School➤ Public Health Intelligence➤ Adult Learning
Services provided by WNC to NNC:
<ul style="list-style-type: none">➤ Archives and Heritage, including Historic Environment Records and Portable Antiquities Scheme➤ Assistive Technology➤ Library Support Services➤ Streetlighting➤ Visual Impairment

5. Issues and Choices

5.1. There are no issues or choices to consider.

6. Next Steps

6.1.1 There are no next steps.

7. Implications (including financial implications)

7.1. Resources and Financial

7.1.1 Performance and Service area resources are required to produce the associated quarterly performance reporting, set out within this report. This is being delivered within existing resource across both West and North Northamptonshire Councils and there are no resources or financial implications arising from the proposals.

7.2. Legal and Governance

7.2.1 The Shared Services Joint Committee are responsible for “Reviewing the performance of the services and initiating additional/remedial action where appropriate”.

7.3. Relevant Policies and Plans

7.3.1. The Administrative Agreement between West Northamptonshire Council and North Northamptonshire Council for the Hosted / Lead Provision of Functions and Services between the two authorities dated 30 March 2021. A link to this document can be found in section 8.1 of this report.

7.4. Risk

7.4.1 There are no risks arising from the recommendations within this report.

7.5. Consultation

7.5.1 No consultation activity is required because of this report/activity.

7.6. Consideration by Executive Advisory Panel

7.6.1. No consideration by an Executive Advisory Panel has been requested.

7.7. Consideration by Scrutiny

7.7.1. No consideration by scrutiny has been requested.

7.8. Equality Implications

7.8.1. There are no equality implications associated with this report.

7.9. Climate Impact

7.9.1. There is no anticipated climate impact because of this report.

7.10. Community Impact

7.10.1 There is no anticipated community impact because of this report.

7.11. Crime and Disorder Impact

7.11.1. There is no anticipated crime and disorder impact because of this report.

8. Background Papers

- 8.1. **Administrative Agreement** -
<https://northnorthants.moderngov.co.uk/documents/s1068/7.%20Appx%20B%20-%20IAA%20and%20Schedules.pdf>
- 8.2. **[Shared Services Joint Committee - Wednesday 15th December, 2021 2.00 pm – Item 8 \(Appendix C\) -](https://northnorthants.moderngov.co.uk/ieListDocuments.aspx?CId=152&MIId=498&Ver=4)**
<https://northnorthants.moderngov.co.uk/ieListDocuments.aspx?CId=152&MIId=498&Ver=4>
- 8.3. **[Shared Services Joint Committee - Wednesday 23rd March, 2022 2.00 pm – Item 7b \(Appendix A\) -](https://northnorthants.moderngov.co.uk/ieListDocuments.aspx?CId=152&MIId=501&Ver=4)**
<https://northnorthants.moderngov.co.uk/ieListDocuments.aspx?CId=152&MIId=501&Ver=4>
- 8.4. **Shared Service Joint Committee, List of Meetings** -
<https://northnorthants.moderngov.co.uk/ieListMeetings.aspx?CommitteId=152>